**Village of Bellwood**

 **Meeting Minutes ~ July 10th, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on July 10th, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:01 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke, Paul Nickolite, and Ray Sueper.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the June 5th, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

The June bills were read by Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

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| June 2023 Bills |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue  | May sales tax  | $246.23 | E-Pay |
| Quick books Live | Online Contract  | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | 16060 |
| Hometown Leasing | Lease on Printer  | $91.51 | 16049 |
| Butler Co Treasurer Office  | Sheriff payment | $1,000.00 | 16039 |
| Akrs Equipment  | Parts sale  | $139.33 | 16036 |
| Barcel Landscape Products | brown multch  | $224.00 | 16037 |
| Bellwood Ampride C store | May fuel  | $512.74 | 16038 |
| Butler County Landfill | Household waste | $1,467.04 | 16040 |
| Butler Public Power District | Village Electricity | $2,080.34 | 16041 |
| Callaway Rolloffs  | Dumpster Service  | $1,930.00 | 16048 |
| Card Services | credit cards | $896.72 | 16042 |
| Colonial Research | Chemicals  | $633.94 | 16043 |
| David City Ace Hardware | Supplies | $292.62 | 16035 |
| Eakes Office Solutions | Meter reads | $52.10 | 16044 |
| Edgewater Insurance | Cmm'l pkg endt | $106.00 | 16045 |
| Frommy's Bar | lunch clean up day | $20.59 | 16046 |
| Frontier Cooperative | lawn chemicals | $372.50 | 16047 |
| HOA Solutions | Alarm SVC 10/3/22 | $1,486.80 | 16050 |
| Jackson Services  | June Clean Service  | $223.10 | 16051 |
| Kinetic Windstream  | phone/internet | $387.31 | 16064 |
| Lee Enterprises  | Publishing | $225.04 | 16052 |
| Marvin Planning Consultants  | Comp Plan contract | $625.00 | 16053 |
| Moravec & Associates  | 1st Qtr PR & rpts  | $550.00 | 16054 |
| Napa Auto Parts  | parts  | $196.23 | 16055 |
| Napier Construction  | Deposit minus last bill | $142.35 | 16056 |
| NDEE - WasteWater | Operator license fee | $150.00 | 16057 |
| NE Health Enviromental Lab | Water Samples | $150.00 | 16058 |
| NERWA | Membership Rnwl | $250.00 | 16059 |
| Sack Lumber | tool  | $15.00 | 16061 |
| Verizon  | Cell phone | $83.16 | 16062 |
| Waste Connections | Trash Service | $197.38 | 16063 |
|   | Total | $15,512.96 |  |

**Butler County Sheriff’s Department:**

No Report

**Planning and Zoning/Building Inspector:**

Ray Sueper gave the board an Inspection Report listing details of the duties he did for the month of June.

A special Planning & Zoning meeting will be held Monday, July 24th at 7pm in the Auditorium, regarding the new subdivision proposal for Bells 4th Addition.

**Complaint Forms:**

Received dog complaint from a neighbor of a dog owner. Per ordinance Section 2-312, pit bulls are a class of dogs prohibited from the village. Sheriff Dion is involved in the matter and will talk to the owner.

Also received a report from a person that a dog bit a resident on the owner’s property. Per ordinance

2-313 Dangerous Dogs, the clerk emailed Sheriff Deon regarding the matter. The clerk does not have the dog owners registered in the village, so does not have an update on shots.

Chairman Joyce Napier received an anonymous email regarding issues that are taking place in our Village. The letter involved issues in the email. The first is Junk Vehicles on properties, main street building that need cleaned up, and the use of village equipment. The second issue is regarding another business on main street that needs a little cleaning around the building. The third issue is regarding how often fire hydrants are flushed. The board agrees since the anonymous party is not at the board meeting, and not able to email the party back, they will not address the concerns in this board meeting.

**Tree Board:**

The Village Tree Board approved tree removal at 911Church Street and 817 Montgomery Street, due to dead trees on village property.

**Water/Utility Issues:**

No Report

**Monthly Treatment Plant Update:**

No Report

**New Business:**

Fire Chief Matt Gangwish requested a liquor license for Friday, August 5th from 5:00pm -12:00am and Saturday, August 6th from 10:00am to 12:00am, during Bellwood Daze Event.

Joyce motioned to approve liquor license for the Bellwood Fire Department and Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

Bret Melson with Johnson Service Company was present at the board meeting. He discussed with the board a Root Foaming program for the Sewer line down Church Street after they did an inspection on the Sewer Main. Bret is going to update the rate due to the sewer main is a 5.5” pipe instead of 6” pipe.

He also presented documents to the board regarding an Annual Sewer Maintenance plan. He will provide the clerk with the estimates for next month’s meeting.

Vice Chairman Scott Romshek announced that Bellwood Daze Committee member received a phone call from the National Guard and there may be a good chance they can come on Saturday, August 5th of Bellwood Daze to display a Helicopter.

Board Member received new quotes for 7 fire hydrants instead of 6 hydrants. Board Member reviewed 4 bids and Municipal Supply Company is the lowest bid for 50,669.22. Chairman Joyce Napier motioned to replace the hydrants through Municipal Supply. The motion was seconded by trustee Jeremy Junck, which passed all in favor, no one against.

Discussion related to the Sidewalk Project, per CDBG grant award 21-PW-003, the village has about 325,000 to put towards sidewalks after buying the fire hydrants and Administrator fees for JEO Consulting group. The board decided to eliminate some groups to lower the cost. Gehring Construction had the lowest bid on fire hydrant parts. JEO Brent Ciecior will let the contractor about the groups and that the Village Board would like the project to stop once the funds run out.

Chairman Joyce Napier motioned to award the sidewalk project bid to Gering Construction. The motion was seconded by Trustee Lee Nickolite, which was all in favor, no one against.

Chairman Joyce Napier motioned to adjourn from General Session at 8:07pm and enter into Executive Session to discuss an employment review for Buck Mills. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

The Board of Trustees entered into Executive Session at 8:13pm to discuss an employment review for Buck Mills. Chairman Joyce Napier motioned to adjourn from the Executive Session at 8:24pm and enter back into General Session meeting. Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

The Board of Trustees entered back into the General Session at 8:25pm. Chairman Joyce Napier motioned to adjourn General Session at 8:25pm and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, August 7th, 2023, at 7:00pm.**

Village Clerk/Treasurer, Jennifer Stracke