**Village of Bellwood**

**Meeting Minutes ~ November 7th, 2022**

The Village of Bellwood Board of Trustees held its regular meeting on November 7th, 2022, at the Village Auditorium. Chairwoman Joyce Napier, called the meeting to order at 7:03 with Co-Chair Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke and Paul Nickolite were also present.

Chairwoman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the October 3rd, 2022, Meeting was up for approval. Chairwoman Joyce Napier motioned to approve the minutes and Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The October bills were read by Jennifer Stracke. Chairwoman Joyce Napier motioned to approve the minutes and Trustee Co-Chair Scott Romshek seconded the motion, which passed all in favor, no one against.

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| --- | --- | --- | --- |
| Oct-22 |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue | Sept Sales Tax | $256.58 | E-Pay |
| Quick books Live | Online Contract | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $150.00 | Check |
| Hometown Leasing | Lease on Printer | $91.51 | Check |
| Butler Co Treasurer Office | Sheriff payment | $1,000.00 | Check |
| Ace Hardware | Supplies | $56.36 | Check |
| Aqua-Chem | Chemicals | $2,760.28 | Check |
| Bellwood Ampride | fuel | $699.98 | Check |
| Butler Public Power District | Electricity | $2,030.08 | Check |
| Card Services | Credit Cards | $1,189.83 | Check |
| Core & Main | Supplies | $58.22 | Check |
| Edgewater Insurance | Cmm'l pkg qtr premium | $5,551.00 | Check |
| Iowa Pump Works | 2022 service agreement | $645.00 | Check |
| Iowa Pumps Works | Sewer Lift Station | $22,599.14 | Check |
| Jackson Service | Oct stmt 10/10-10/31 | $142.37 | Check |
| Layne Christensen | Well pump inspections | $500.00 | Check |
| Matulka, Jessica | Return Deposit - last bill | $140.20 | Check |
| Midwest Laboratories | Water testing supplies | $22.73 | Check |
| Midwest Services & Sales | Signs and symbols | $367.05 | Check |
| Moravec & Associates | Preparation 22-23 Budget | $4,000.00 | Check |
| Napa Auto Parts | Supplies | $121.01 | Check |
| NE Pub Hlth Envir Lab | Water testing | $34.00 | Check |
| NE Rural Water Association | Membership Rnwl Fee | $125.00 | Check |
| Once Call Concepts | Alarm notifications | $17.36 | Check |
| Verizon Wireless | Cell phone | $83.23 | Check |
| Waste Connections | Trash Service | $356.40 | Check |
| Windstream | Office phone/internet | $393.40 | Check |
|  |  |  |  |
|  | Total | $43,956.66 |  |

**Butler County Sheriff’s Department:**

Sheriff Tom Dion was present at the meeting. Sheriff’s Department sent the 2nd notice letters out to residents regarding unlicensed vehicles. A few dogs have been picked up in the area. Jennifer Stracke mentioned there was a few cattle out going South on D Road. Board member asked if anything we can do about a resident having too many trucks, trailers, tires, and junk all over the property. Jennifer Stracke said she has been in contact with resident, and they are waiting on the deed to get the truck licensed. Also, she stated the vehicles are parked on residence property and not the village property per survey done by Ray Sueper, our village zoning administrator.

**Planning and Zoning/Building Inspector:**

No report for October as Ray Sueper is absent from meeting.

**Complaint Forms:**

No Complaint Forms

**Water/Utility Issues:**

Paul Nickolite stated the prior week there was a water leak in an alley of John Jacobson’s residence but was taking care of that day. The lift station is in working order, but parts are still needed, and Terry Micek is working on them. Also, he is checking to see if our old pump can be fixed, so we can have an extra pump on hand.

**Tree Board:**

No Report

**Monthly Treatment Plant Update:**

Paul Nickolite stated he changed Chlorine at the treatment plant and residents did report of a strong chlorine smell, but that has faded away in time. No further report.

**Old Business:**

Chairman Joyce Napier appointed Bill Macoubrie to a 1-year term on the Planning and Zoning Committee Board, and he accepted. Joyce stated the boards next meeting is Monday, November 14th at 7:00pm at the Village Auditorium which is open to the public.

Resident Brian Wilson asked the board if anything can be done to the west Pioneer Road due to how rough the conditions are. Scott Romshek will attend the next county road meeting to see if they are able to help maintain the road.

Resident Jeff Romshek did an update on Bellwood’s Lighting Celebration for Dec 3rd, 2022. Santa Claus will be there ready to meet all the kiddos. Fire Department is providing the hot dogs and hot chocolate. Village of Bellwood has Joe Cockson for the entertainer, singing Christmas music. Seating will be inside Romshek Seed south door, and Christmas tree lighting show will be held by the Bank of the Valley.

Hope to see everyone downtown from 5-7pm.

**New Business:**

Joyce Napier read the proposed Firewood Storage Ordinance and open the discussion up to the board members and public. Residents and board members questioned regarding the 18 inches above ground, stacked against any structure, stacked on pallets, and piles removed from residence yards proposals. Joyce will have the Firewood Storage Ordinance revised and presented at the next meeting.

Discussion regarding Village of Bellwood doing an Audit Waiver for fiscal year October 1st, 2021, to September 30th, 2022. Chairman Joyce Napier motioned to approve and file an Audit Waiver for the upcoming year. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

Chairman Joyce Napier made a second motion to hire Lengemann & Associates to help prepare for our Audit Waiver. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

Chairman Joyce Napier read the newsletter from Butler Public Power District regarding the Retail Operations Agreement that was signed in 2020.

Chairman Joyce Napier motioned to adjourn from regular session at 8:46p.m. Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, December 5th, 2022, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke