**Village of Bellwood**

**Meeting Minutes ~ May 1st, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on May 1st, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:00 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke, Paul Nickolite, and Ray Sueper were present via phone call.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the April 3rd, 2023, Meeting was up for approval. Co-Chairman Scott Romshek motioned to approve the minutes and Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The April bills were read by Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

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| April 2023 - May Meeting |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue | March sales tax | $216.19 | E-Pay |
| Quick books Live | Online Contract | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | 16003 |
| Hometown Leasing | Lease on Printer | $91.51 | 15996 |
| Butler Co Treasurer Office | Sheriff payment | $1,000.00 | 15987 |
| Bellwood Ampride C Store | March Fuel | $468.90 | Check |
| Butler Public Power | Village Electricity | $2,757.82 | 15998 |
| Card Services | credit card balance | $3,597.50 | 15990 |
| Connecting Point | Onsite Labor in Office | $200.62 | 15991 |
| Core & Main | Software Support | $2,782.00 | 15992 |
| David City Public School | Class D Liquor Lic donation | $200.00 | 15993 |
| Eakes Office Solutions | meter reads | $103.24 | 15994 |
| Edgewater Insurance | Insurance payments | $6,683.00 | 15995 |
| Gocs Creative Images | Ballfield Signs - reimbursed | $2,565.00 | 15972 |
| Jacksons Service | April Cleaners | $163.37 | 15997 |
| Johnson Service Company | Inspect & Clean Sewer | $5,385.30 | 15998 |
| Kelly Supply Company | Parts | $141.75 | 15999 |
| Midwest Laboratories | Water Sample | $36.04 | 16000 |
| Napa Auto Parts | parts | $350.19 | 16001 |
| NE Health Eniviromental Lab | Water Sample | $15.00 | 16002 |
| Shelby Lumber Co, Inc | 15 bags Ballfield Chalk | $206.25 | 16004 |
| Verizon | Cell Phone | $84.15 | 16005 |
| Waste Connections | Trash Service | $256.18 | 16006 |
| Windstream | Phone & Internet | $386.36 | 16007 |
|  | Total | $28,456.30 |  |

**Butler County Sheriff’s Department:**

Sheriff Tom Dion was present at the meeting to answer any question the board or public needed to ask. The Village board has copies of the CAD and Dispatch report from the department. Sheriff Dion mentioned 4-wheelers and ATVs are starting to pick up, so the department is on the lookout.

**Planning and Zoning/Building Inspector:**

The Village Board received a copy of Ray Sueper Zoning officer’s report for April. Ray did not present the report as he is at the meeting via phone call.

**Tree Board:**

No Tree Board Report.

**Water/Utility Issues:**

No update from Paul Nickolite

**Monthly Treatment Plant Update:**

No update from Paul Nickolite

**New Business:**

Jason Romshek with the Bellwood Ballfield Association provided the board with details of the projects that have been done at the Ballfield and spent about $4400 in the last month on the projects. The cement project has been postponed until the season is over. The 2 priories now are to get the scoreboards up and the painting done, prior to the season starting. He also provided the invoice for the 19 banners being made that cost $2565.00. The board approved in the bills to pay that invoice, due to tax exemption. The Ballfield Association in turn reimbursed the amount to the Village and gave the check to treasurer Jennifer Stracke. He also talked to Vanderburg Electric to get a bid on new lights for the ballfield. The board is still discussing further donation for the lights when the bid is provided.

Jason also asked the board if they can waive the $25 zoning fee to hang each banner on the fence.

Motion was made by Chairman Joyce Napier to waive the zoning fee to hang each banner on the fence. Co-Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

Representative with JEO Consulting, Brent Ceicor was present at the meeting to discuss details of the Sidewalk Project. He stated the project is roughly about 60% designed. The total grant amount is $427,400 and includes the fire hydrants, engineer fee, and the sidewalks. The Fire Hydrants portion is $44,400, and the Engineer Fees is $57,400, which brings the total construction budget for the sidewalks down to $325,600.

Brent researched and the latest cost estimate for all the block affected is just above $650,000. Due to all cost increases, moving forward he would like to break down the sidewalk project in groups. Contractors would need to submit prices on all the groups and the village boards could then select which groups would fit within the budget. Our Zoning Administrator Ray Sueper stated he would like to see a bid letting with 2 different bid scenarios. The first scenario would be for the contractors to bid for the whole project. The second scenario would have the Planning Commissions priorities the existing map down to about 50% and have the contractors bid that way. Per Community Development Block Grant contract, the village is permitted to eliminate sidewalks in the project, but not allowed to move sidewalks to a different location.

Brent Ciecor proposed a schedule which includes a Public Special Meeting on Monday, May 22nd at 7pm, for the board to approve final plans and specifications along with advertising and bidding on the Sidewalk Project. Clerk Jennifer Stracke will advertise for the Special Meeting. Following week of May 29th, would be to advertise the bid letting for 3 weeks. The week for June 20th would be the Bid Opening and on July 10th the Board Meeting the board could possibly award the bidder. Per grant funding the project needs to be completed by April 2024.

The Village Board decided to hold of on Armor Coat bidding until the completion of the sidewalk project.

Keith Marvin was present at the board meeting discussing the new Comprehensive Plan. Sent new contract to village for the intermediate fee of $25,000, which is acceptable to both parties. The Village Board is still not able to award the bid until the environmental study is completed by DED. Keith Marvin received the Request for Proposal Contractual Service to complete the last pages of the proposal and return it to clerk Jennifer Stracke.

Resident Mike Benedict was present at the meeting with some ordinance concerns. He was concerned about who is making all the complaints on properties and all the correction orders Ray Sueper has been giving.

Resident Lisa Nickolite wrote a letter of concern regarding the Bellwood School level is now K-5th grade, and 6th grade now goes to David City. The Village Board state they do not know enough facts about the situation to comment on.

Chairman Joyce Napier Motioned to adjourn from General Meeting at 8:19pm. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, June 5th, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke