**Village of Bellwood**

 **Meeting Minutes ~ March 6th, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on March 6th, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:00 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke (clerk/treasurer) and Paul Nickolite (Utility Supervisor) were also present. Ray Sueper, the Village Planning and Zoning Administrator was absent from the meeting.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the February 6th, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The February bills were read by Village Clerk/Treasurer Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

|  |  |  |  |
| --- | --- | --- | --- |
| Feb 2023 bills |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue  | Jan sales tax  | $245.27 | E-Pay |
| Quick books Live | Online Contract  | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | 15944 |
| Hometown Leasing | Lease on Printer  | $91.51 | 15937 |
| Butler Co Treasurer Office  | Sheriff payment | $1,000.00 | 15931 |
| Butler Co Treasurer Office  | 9/2017 miss pymt | $1,000.00 | 15929 |
| Bellwood Ampride  |  Fuel | $971.76 | 15930 |
| Butler Public Power | Electricity | $3,091.02 | 15932 |
| Card Services | Employee cards | $1,042.69 | 15933 |
| Connecting Point | WTP labor & supplies  | $570.00 | 15934 |
| Edgewater Insurance | Insurance premiums  | $6,635.00 | 15935 |
| Frontier Coop | Propane | $710.14 | 15936 |
| Jackson Service | Cleaners | $161.01 | 15938 |
| Kelly Supply Company  | WTP parts | $1,095.42 | 15939 |
| Midwest Laboratories | lagoon samples | $65.00 | 15940 |
| Midwest Services  | Tailgate spreader | $2,517.50 | 15941 |
| Moravec & Associates | 4th Quarter payroll | $300.00 | 15942 |
| NE Health Enviromental Lab | water samples  | $15.00 | 15943 |
| Verizon | Cell Phone | $83.21 | 15945 |
| Windstream  | Phone & Internet | $401.50 | 15946 |
|   |   |   |   |
|   |   |   |   |
|   | Total | $20,761.96 |  |

**Butler County Sheriff’s Department:**

Deputy Palensky was present at the meeting introducing himself to the Board and public. Village board has copies of the February CAD report from the Sheriffs department.

**Planning and Zoning/Building Inspector:**

Ray Sueper was absent from the meeting. Chairman Joyce Napier read his Inspection Report listing details of the duties he did for the month of February.

**Complaint Forms:**

No Complaint Forms

**Tree Board:**

No Tree Board Report.

**Water/Utility Issues:**

Utility Supervisor Paul Nickolite stated he has Johnson’s lined up regarding the damaged Sewer Pipe on Church Street. First, they are needing to get a detailed camera inspection so they can see the extent of the damage and be able to give a more accurate amount. Paul stated he was given a rough quote of about $80k to replace 1600 feet of pipe with 6” diameter. Per request from board, clerk Jennifer Stracke will research water and sewer rates.

**Monthly Treatment Plant Update:**

No update from Paul Nickolite

**Other Business:**

Chairman Joyce Napier read the timeline that was given by JEO regarding the sidewalk project.

**New Business:**

Motion was made by Chairman Joyce Napier to approve the Condition Use permit for Randy Janak Trailer house that is located at the South end of the trailer court. Numerous stipulations were given to Randy Janak from the Zoning Board with a 6-month timeline to get the work done, which the Village Board agreed with. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

Motion was made by Chairman Joyce Napier to terminate contract agreement between the Daily Double Keno Outlets and the Village of Bellwood effective March 6th 2023. Frommy’s Pizza, Grill & Pub is not going to have Keno. Brian From stated if he decides to have Keno in the future, he will go with a business out of Columbus. Scott with Daily Double Keno agreed to end contract early as well. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

Discussion made by the Village Board regarding hiring Lengemann & Associates to prepare all the Village of Bellwood payroll needs, along with Budget Preparation, and Audits as Moravec Financial is no longer preparing for the Village. Board reviewed proposal from the Company and compared to Moravec Financial. Chairman Joyce Napier made the motion for Lengemann & Associates to handle our payroll needs and to be reviewed on an annual basis. Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

Discussion was made regarding the Comprehensive Plan update and the bid that was received from Marvin Planning Consultants. The Board would like Keith Marvin to attend the April 3rd meeting to discuss steps and price negotiations, due to the Comp Plan Grant Fund is for $24,750.

Chairman Joyce Napier motioned to adjourn from General Session meeting at 7:53p.m. Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, April 3rd, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke